

Jefferson County
Finance Committee Minutes
November 1, 2011

Committee members: Braughler, James B.
Jones, Richard C.
Mode, Jim
Molinaro, John
Rogers, Pamela (Chair)

1. **Call to order** – Pam Rogers called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – All committee members were present except James Braughler, who arrived at 8:32 a.m.

Additional County Board supervisors present were:

Borland, Glen	Buchanan, Ron	Jaeckel, George
Peterson, Craig	Poulson, Blane	Rinard, Amy
Rouo, Jan	Zentner, Carlton	

Staff in attendance was:

Ehlinger, Dave	Hoffman, Staci	Kern, Bill
Milbrath, Paul	Nelson, Diane	Parker, Jeff
Petre, Gary	Ristow, Phil	Scott, Gail
Watkins, Mark	Worzalla, Tammy	

Members of the public that were present:

Dr. Barry Cash, Rock River Free Clinic Medical Director and Board member
Dailing, Cindy, Rock River Free Clinic Board member
Dehnert, Barb, Rock River Free Clinic Treasurer and Clinic Coordinator
Gleisner, Shar, Rock River Free Clinic Board Member and Clinic Volunteer Coordinator
Miller, Joann, Rock River Free Clinic Board Member and Attorney
Wallace, Mike, Fort HealthCare President
Werner, Janet, Rock River Free Clinic Vice-Chair

3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – A request was made by Terri Palm to defer #8 of the agenda to a future meeting.
5. **Citizen Comment** – None
6. **Approval of Finance Committee minutes for October 13, 2011** – A motion was made by Mode/Jones to approve the minutes for October 13, 2011. The motion passed 4-0. James Braughler was not present.

7. **Discussion and possible action regarding policy development for unclaimed funds under Wisconsin Statute §59.66** – A motion was made by Jones/Mode to approve the policy for unclaimed funds under Wisconsin Statute §59.66. The motion passed 5-0.
8. **Discussion and possible action regarding Human Resources' request for up to \$25,000 from the contingency fund for labor negotiations by the law firm of Davis & Kuelthau, S.C.** – This agenda item has been deferred to future meeting.
9. **Discussion and recommendations on supervisor budget amendments for 2012** –

The Finance Committee made the following recommendations to the County Board regarding the proposed budget amendments for 2012. All votes were unanimous.

1. Decrease general transportation aids from \$1,563,914 to \$1,552,336 as per the most recent estimates provided by the Wisconsin Department of Transportation, recommended
2. Remove from the County Board budget the \$300,539 for the purchase of various conservation easements, not recommended
3. Remove project #2, #5, and #6 as per the budget narrative for the highway department, not recommended..
4. Eliminate the entire increase of \$821,782 for the Highway Department and apply towards the tax levy, not recommended. Bill Kern would prefer the total \$821,782 to be removed from construction work instead of split between construction and maintenance. The supervisors proposing the amendment did not specify where the increase should come out of therefore the amendment will be adjusted to reflect this change for the full County Board.
5. Eliminate the proposed mower purchase at the new shooting range within the Sheriff Department budget amended by Craig Peterson to add \$2,400 for lawn and snow removal maintenance per year, recommended..
6. Eliminate the replacement of the concrete surface parking lot/ underground garage from both the Central Services and Sheriff Department budgets, not recommended.
7. Change sworn deputies in the jail into correctional officers who pay the retirement and health care contributions and apply that amount towards the tax levy amended by Craig Peterson to apply the savings to funding two additional deputy positions with the remainder to be applied to the general fund, not recommended.
8. To NOT eliminate the one half-time Administrative Clerk from the Land & Water Conservation budget and to NOT create the one full-time Administrative Clerk position in the same department, not recommended.
9. Remove the \$324,701 appropriation for Other Contingency, not recommended.
10. Delete from the Health Department budget \$55,809 to create the position of LPN to provide support for the Rock River Free Clinic, not recommended.
11. Delete from the Highway Department budget \$416,646 for planning/ design/ bidding work for new Highway Department facilities, not recommended.
12. Reduce the Highway Department consulting fee from \$416,646 to \$393,146 for a reduction of \$23,500 and increase the Sheriff Department budget by \$23,500 to be used to attain 100% security at the Courthouse, not recommended.
13. Remove construction/paving project #6 at \$45,000 and reduce the amount of General Fund balance applied against the tax levy by \$45,000 amended by Jim Mode to use the \$45,000 for the planning and reconstruction of the culverts, recommended.
14. Exempt Computer State Aid – A motion was made by Molinaro/Braughler for Pam Rogers to forward the adjusted amount to the board, recommended.

10. **Update on contingency fund balance** – No change to the contingency balance at \$293,893.59

11. Payment of invoices – no invoices to review at this time.

12. Set future meeting schedule, next meeting date, and possible agenda items – Agenda item #8 is to be moved to the November 10, 2011 meeting. By general consensus, a meeting is scheduled for Monday, February 28th at 8:30 a.m. for closure of the 2011 accounting records.

13. Adjourn – A motion was made at 10:54 a.m. to adjourn by Jones/Mode. The motion passed 5-0.

Respectfully submitted,

Jim Braugher
Finance Committee Secretary
Jefferson County

/tlw